



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE SYBIL BRAND COMMISSION FOR  
INSTITUTIONAL INSPECTIONS**

**OF THE COUNTY OF LOS ANGELES HELD IN ROOM 372**

**OF THE KENNETH HAHN HALL OF ADMINISTRATION**

**Wednesday, December 8, 2010**

**10:00 AM**

**ROLL CALL**

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby and Commissioner Hall

Excused: Commissioner Hammargren, Commissioner Hill and Commissioner Moore

**I. ADMINISTRATIVE MATTERS**

1. Meeting to be called to order by Chairperson Montano. (10-2998)

**Chairperson Montano called the meeting to order at 10:14 a.m.**

2. Approval of the December 1, 2010 minutes. (10-3006)

**On motion of Commissioner Bigby, seconded by Vice Chairperson Bacio, this item was approved.**

**II. REPORTS**

3. Chair's Report on reviewed newspaper articles. (10-3009)

**There was no discussion or action taken.**

**Attachments:** [SUPPORTING DOCUMENT](#)

4. Treasurer's Report for December 8, 2010. (10-3010)

**Vice Chairperson Bacio reported that the current bank statement balance of the Commission's charitable fund is \$541.09.**

**Attachments:** [SUPPORTING DOCUMENT](#)

5. Staff Report on Legistar 5 update, Correspondence received, and Department Rep Reports. (10-3011)

**Head Staff, Lee Millen, explained that the Legistar 5 system has a Supporting Documents Link that can be accessed for purposes of reviewing supplemental material, and Department Representative reports have been requested as per the Commission's December 1, 2010 meeting.**

Attachments: [SUPPORTING DOCUMENT](#)

6. Commissioner Reports on Group Homes and/or Detention Facilities Inspections from December 1, 2010 to December 7, 2010. (10-3012)

**There were six Group Homes inspected, and one Sheriff's Station.**

**After discussion, this item was received and filed.**

Attachments: [SUPPORTING DOCUMENT](#)

7. New Business/Announcements given by Commissioners. (10-3013)

**Following discussion, Commissioner Hall advised that the Commission can consider a scholarship donation payable to "Holy Helping Hands Charitable Foundation" which will then fund "The Muzet Hall Scholarship" program. Chairperson Montano requested that this item be placed on the next agenda for consideration. Additionally, Commissioner Hall announced that Captain Asmus is to be promoted to Commander, and requested a "Congratulatory Letter" be written and signed by the Chair on behalf of the Sybil Brand Commission.**

### **III. MISCELLANEOUS**

#### **Matters Not On The Posted Agenda**

8. Items not on the posted agenda, to be presented and (if requested) referred to staff or placed on the agenda for action at a future Commission meeting. (10-3086)

**There was no discussion or action taken.**

**Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.

**No members of the public addressed the Commission.**

10. Adjournment

Adjournment for the meeting of December 8, 2010.

**The meeting adjourned at 11:00 a.m., in the memory of Elizabeth Edwards and Mandi Antonovich.**

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